

Government of the People's Republic of Bangladesh  
Ministry of Health & Family Welfare  
Health Services Division  
Bangladesh Secretariat, Dhaka.

**Request for Submission of Curriculum Vita for Selection of National Consultant**

1.	Ministry/Division	Health Services Division Ministry of Health & Family Welfare
2.	Procuring Entity Name	Additional Secretary (Admin) & Line Director, HRD Health Services Division
3.	Procuring Entity District	Dhaka
4.	Submission of curriculum vita for selection of	Individual Consultant (National)
5.	Ref No	File no. 45.00.0000.146.092.72.2020 (part-4), Date 10.01.2023
6.	Date	<b>30 January 2023</b>
<b>KEY INFORMATION</b>		
7.	Procurement Method	Selection of Individual Consultant (National)
8.	Budget and Source of Funds	RPA-GOB Fund as per Operational Plan
9.	Development partner	RPA through GOB
<b>Particular Information</b>		
10.	Project/Program code	
11.	Project/Program name	4 <sup>th</sup> Health, Population and Nutrition Sector Programme (HPNSP)
12.	Closing date and time for submission of CV	<b>13 February 2023, (14.00 Hours).</b>
<b>INFORMATION FOR APPLICANT</b>		
13.	Brief description of the Assignment	Rationalizing job description and updating Table of Organization of secondary and tertiary level public sector health facilities and relevant entities in Bangladesh based on present and future needs.
14.	Experience, Resource and Delivery Capacity Required	<ul style="list-style-type: none"><li>• Master's degree in Public health/Human resource management/Social science/Engineering; Ph.D. or other advanced Degree/Research/Training in fields especially on HRH will be considered as added qualification.</li><li>• Demonstrated experience (at least 2) conducting on the development of Table of Organization, job Descriptions etc.</li><li>• Significant experience (at least 5 years) of working with Govt. organizations preferably in data management, analysis, monitoring &amp; evaluation.</li><li>• Excellent research, analysis and writing skill.</li><li>• Fluency in English and communications skills required.</li><li>• TIN and updated income tax return documents.</li></ul>
15.	Other details (if applicable)	1. EOI shall be submitted in sealed envelope clearly marked "Request for Submission of Curriculum Vita for Selection of National Consultant" to the undersigned within <b>13 February 2023, (14.00 Hours)</b> . 2. Final Selection will be made based on standard criteria set/approved by concerned authority as per Section 112 (10) & concerned Section of PPR 2008.
16.	Indicative start date (month/year)	February 2023
17.	Indicative Completion time (month/year)	May/June 2023
<b>PROCURING ENTITY DETAILS</b>		
18.	Name of Official Inviting Expression of Interest (EOI)	Md. Saidur Rahman
19.	Designation of Official Inviting EOI	Additional Secretary (Admin) & Line Director, HRD Health Services Division
20.	Address of Official Inviting EOI	Room no -323, Building no -3, Health Services Division, Ministry of Health & Family Welfare, Bangladesh Secretariat, Dhaka.
21.	Contact details of Official Inviting Tender	Telephone- 55101175, 55100441, 55100282 Email: hrm@hds.gov.bd, mohfwhrm.gov.bd@gmail.com

The procuring entity reserves the right to accept or reject all CVs.



Md. Saidur Rahman

Additional Secretary (Admin) &  
Line Director, HRD  
Health Services Division  
Ministry of Health & Family Welfare